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13 May 2009

To: Members of the Employment Committee
Quorum: 3

Dear Councillor

You are invited to attend the next meeting of **EMPLOYMENT COMMITTEE**, which will be held in the **COUNCIL CHAMBER, FIRST FLOOR** at South Cambridgeshire Hall on **THURSDAY, 21 MAY 2009** following the meeting of the Electoral Arrangements Committee.

Yours faithfully
GJ HARLOCK
Chief Executive

DATE FOR YOUR DIARIES – ESSENTIAL TRAINING

*Members elected to the Committee and Cabinet Portfolio Holders who may be involved in selection interviewing, are required to attend a training session on **FRIDAY 12 JUNE 2009**. The morning session (10am) will be the Committee's appeals functions, the afternoon session (2pm) focussing on recruitment and selection.*

Requests for a large print agenda must be received at least 48 hours before the meeting.

AGENDA

PAGES

1. **APOLOGIES FOR ABSENCE**
To receive apologies for absence from committee members.
2. **DECLARATIONS OF INTEREST**
3. **ELECTION OF CHAIRMAN OF EMPLOYMENT COMMITTEE 2009/10**
4. **APPOINTMENT OF VICE-CHAIRMAN OF EMPLOYMENT COMMITTEE 2009/10**

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